

Columbine Townhouses Two Homeowners Association

Board of Directors Meeting Minutes

February 11, 2020

7732 W Glasgow Pl., Littleton CO

7:00 PM

Meeting was called to order at 7:04 p.m. by Steve Olson. Quorum of the Board of Directors established. Minutes taken and transcribed by Virginia Johnson.

Board members present: Steve Olson and Mary Swanson

Board members absent and excused: Mary Schneider

CPMG Staff: Virginia Johnson, Association Manager

Contractors:

Homeowner Forum: 0 homeowners in attendance –

Approval of Meeting Minutes:

- **Motion:** To approve the October 15, 2019 meeting minutes as written was made by Mary Swanson, seconded by Steve Olson, and passed unanimously.

Election of Officers:

- **Motion:** to set Officers for the 2020 year as follows: Steve Olson, President; Mary Swanson, Vice President; Mary Schneider, Treasurer and Secretary was made by Steve Olson, seconded by Mary Swanson and passed unanimously

Association Manager's Report: Virginia Johnson

Virginia provided update on daily operations.

Action outside of a Meeting:

Approval of exterior concrete repairs for unit

Business & Discussion Items:

- **Discussion:** The board discussed the revised Insurance proposal and Steve Olson will have a conference call with the Broker to clear up any questions.
- **Discussion:** They board also reviewed the resolution assigning the deductible for Insurable losses to the homeowners responsible. The Board tabled the resolution until they could discuss with the Insurance Broker.
- **Motion:** to approve the Weidner and Associates engagement proposal for 2020 taxes for a total cost of \$315.00 was made by Mary Swanson, seconded by Steve Olson and passed unanimously.
- **Discussion:** the Board will do a walk looking for cement items after the snow clears to coordinate with another project.
- **Discussion:** the Board will do a landscape walk with the landscaper to identify projects for the 2020 year.
- **Discussion:** the board discussed the Jeffco radon testing offer in January. The notice was sent to all homeowners and we are not sure who took advantage of the offer.

Financials/Legal:

- **Motion:** To accept the final December 2019, and January 2020 financials as prepared by CPMG, subject to audit, was made by Mary Swanson, seconded by Steve Olson and passed unanimously.

Review: The Attorney Status Report was reviewed. No accounts currently at Attorney.

Architectural: None

Correspondence: None

Hearings: None

Adjournment: 8:00 p.m.

Next Meeting: April 14 2020 at 7:00 PM - Was canceled due to Covid – Next meeting August 11, 2020 via zoom